

KENTUCKY OFFICE OF BAR ADMISSIONS

INSTRUCTIONS AND NON-STANDARD TEST ACCOMMODATIONS APPLICATION FOR THE KENTUCKY BAR EXAMINATION

Any applicant who requires non-standard test accommodations to complete the Bar Examination must file an Application for Non-standard Test Accommodations, Form A, and submit the requested documentation and accompanying forms with the Application for Admission to the Kentucky Bar. The Application and documentation must be filed no later than the filing deadline for the Kentucky Bar Examination Application. Applicants are encouraged to file their completed application forms as early as possible, in order to facilitate expedient decisions regarding accommodations.

PLEASE NOTE: All applicants should be aware that time is of the essence in filing an application for non-standard test accommodations and the submission of supporting documentation. Failure to submit such material at the earliest possible time may not allow sufficient time for the Committee to properly address the request.

Applicants are responsible for the completeness and accuracy of the information provided. An application which is incomplete, untimely or otherwise not filed in compliance with these instructions will be returned without action. The completion of required forms are an essential part of your request for non-standard test accommodations. PLEASE MAKE SURE TO TYPE OR PRINT LEGIBLY.

A. APPLICATION FORMS:

The application and required forms are printable forms. The Application for Non-Standard Test Accommodations and required forms can be obtained below. You may also obtain the application and forms by contacting the Office of Bar Admissions.

A request for non-standard test accommodation(s) must be submitted on **FORM A – Application for Non Standard Test Accommodations.** This form is to be completed by the applicant to provide a description of the applicant's disability and detailed information about the non-standard test accommodation(s) being requested.

The Application for Non-Standard Test Accommodations shall be accompanied by the appropriate forms that relate to your disability as follows:

FORM B- Medical Disability Verification Form is to be completed by a physician or licensed professional substantiating the disability and providing a professional opinion with respect to the accommodations(s) requested. **NOTE:** This form is to be completed by applicants with physical, mental/emotional or psychological disabilities.

FORM C – Learning Disability Verification is to be completed by a physician or licensed professional substantiating the learning disability including any and all test results administered in making the diagnosis and providing a professional opinion with respect to the accommodations(s) requested.

FORM D – Attention Deficit Hyperactivity Disorder Verification is to be completed by a physician or licensed professional substantiating the disability including all diagnostic tests or criteria used in making the diagnosis and providing a professional opinion with respect to the accommodations(s) requested.

